

No.A/V/Misc./Vol.-III
Office of the CDA Guwahati
"Udayan Vihar",Narangi,
Guwahati – 781171
Dated :- 05/06/2018


To

- (1) Bill Payment Groups in MO viz. SC/II,SC/III,SC/IV,SC/V,M/II & III
- (2) All AOsGE(As per standard list)
- (3) D Section of MO

Sub :- Draft amendment in CGA(R&P)Rules, 1983 in respect of E-bill.

Proposed draft amendments in CGA(R&P)Rules, 1983 has been received from HQrs. Office,Delhi Cantt. vide letter No.A/II/11101/Misc.Corrns./Vol-V dated 02/05/2018 and part of the draft amendment related to Groups/Section in MO and AOsGE are forwarded herewith for examination and furnish your considered views/comments at the earliest for onward submission to HQrs.Office.


Encl:- As Above.


Jt.CDA(A/Cs)

Copy to :-

✓ The officer-in-charge,
EDP Section(Local)

| For uploading in CDA Guwahati website
| please.


Sr.AO(A/Cs)

रक्षा लेखा महानियंत्रक कार्यालय
Controller General of Defence Accounts

[लेखा एवं बजट अनुभाग]

[Accounts & Budget Section]

उलन बटार मार्ग, पालम, दिल्ली छावनी -110010.

दूरभाष -011-25665548,25665583/584,25665736/737 र.ले.सं.म.नि.(लेखा एवं बजट) दूरभाष -011-25665614

फैक्स - 011-25674786,25674819.

No.A/II/11101/Misc.Corr./Vol.-V

Dated : 02/05/2018

To,

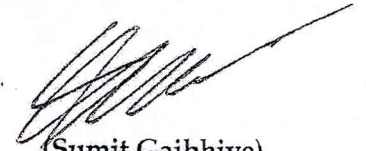
All PCsDA / CsDA

Subject : Draft amendment in CGA (R&P) Rules, 1983 in respect of E-bill.

Please find attached a copy of reference received from CGA with their ID No. 3(2)(1)/TA-II/R&P Rules Amendment/2017/60 dated 16.04.2018 on the above mentioned subject.

2. In this regard, it is requested that the proposed draft amendments in CGA(R&P) Rules, 1983 may be examined and your considered views/ comments may be forwarded to this HQrs Office by 08.05.2018 for onward submission to the Controller General of Accounts.

This may be considered on top priority.



(Sumit Gajbhiye)

Sr.ACGDA (A&B)

Copy to :-

1. Jt. CGDA (Audit)
(Local)

: For examination and your considered views on the subject.

2. All AAOs
(A/Cs & Bud. Section)

: --do--

3. EDP Section
(Local)

: For uploading on CGDA's website

— Sol —
(Sumit Gajbhiye)

Sr. ACGDA (A&B)

Bill Payment Crp in MD & ADs GE

Existing Rule	Proposed amendment	Revised Rule after amendments
	<p>endorsed in the bill taking the place of the smaller ones.</p>	
<p>✓ Rule 126. Purchases in India other than through Directorate General of Supplies and Disposals.—</p>	<p>(a) A note shall be added for payment in <u>GeM</u> against deemed acceptance:-</p> <p>NOTE 2.- The payment against deemed acceptance backed by digitally/e- signed Provisional Receipt Certificate in lieu of the requirement of digitally/e- signed Consignee's Receipt & Acceptance Certificate under Government e-Market place (GeM) will not be treated as advance payment mention in Rule 126 (2).</p> <p>(b) A note shall be added for electronic form of contingent bills and bills for GeM payments</p>	<p>Rule 126. Purchases in India other than through Directorate General of Supplies and Disposals.—</p> <p><i>NOTE 2.- The payment against deemed acceptance backed by digitally/e- signed Provisional Receipt Certificate in lieu of the requirement of digitally/e- signed Consignee's Receipt & Acceptance Certificate under Government e-Market place (GeM) will not be treated as advance payment mention in Rule 126 (2).</i></p> <p><i>NOTE 3.- Form "G.A.R. 50" and "G.A.R. 51" shall be used for preparing Fully vouched and Abstract of Contingent bill in electronic form in general respectively.</i></p> <p><i>NOTE 4.- Form "G.A.R. 52", shall be used for preparing bill in electronic form for purchase through GeM.</i></p>
<p>✓ Rule 142,- Form of bill for drawal of refunds of revenues.-</p>	<p>A note shall be added for electronic form of refund bills by CBEC for refund of <u>Goods and Service Tax</u>.</p>	<p>Rule 142,- Form of bill for drawal of refunds of revenues.-</p> <p><i>NOTE 3.- Form "G.A.R. 53", shall be used for preparing bill in electronic form by CBEC for refund of Goods and Service Tax in terms of the Central Goods and Service Tax Act.</i></p>
<p>Rule 147. Form of bill for</p>	<p>A note shall be added for</p>	<p>Rule 147. Form of bill for</p>

Section in M.O.

Existing Rule	Proposed amendment	Revised Rule after amendments
<p>written in figures and in words in the original and signed in full over the 'Cash Received/ Received Payment' stamps. Other copies thereof, may however, be initialled against the amount already indicated therein over the "Cash Received/ Received Payment' stamp.</p>		<p>already indicated therein over the "Cash Received/ Received Payment' stamp.</p> <p>(4) In case the money is paid through electronic mode, an acknowledgement shall be issued to the payer as soon as the payment is received by the office or agency deputed to accept the money online. However, formal receipt shall be issued to the payer by the department concerned only when the payment is received by the bank of the department and entered in the receipt scroll for credit to Government Account at Reserve Bank of India.</p>
<p>Rule 22. Form and custody of receipt books.-</p>	<p>A NOTE shall be inserted to add form for receipt in electronic modes:-</p>	<p>Rule 22. Form and custody of receipt books.-</p> <p>NOTE.- Form "G.A.R. 48", shall be used as form of receipt in electronic mode.</p>
<p>Rule 26. Grant of receipted challan by the bank,-</p>	<p>A NOTE shall be inserted to add challan form in electronic modes:-</p>	<p>Rule 26. Grant of receipted challan by the bank,-</p> <p>NOTE 3.-Form "G.A.R. 49", shall be used as challan in electronic mode.</p>
<p>Rule 30. Claims of, and payments to Suppliers, etc.,</p> <p>(1) When a person not in the Government employment claims payment for work done, service rendered or articles supplied, such claims shall, unless there are express orders of the Government to the contrary, be submitted through the Head of the Department or other</p>	<p>Sub-rule (1) shall be substituted as below:-</p> <p>(1). When a legal person/ entity not in the Government employment claims payment for work done, services rendered or articles supplied, such claims shall, unless there are express orders of the Government to the contrary, be submitted through the authorised Government officer under whose immediate order the</p>	<p>Rule 30. Claims of, and payments to Suppliers, etc.,</p> <p>(1). When a legal person/ entity not in the Government employment claims payment for work done, services rendered or articles supplied, such claims shall, unless there are express orders of the Government to the contrary, be submitted through the authorised Government officer under whose immediate order the service was rendered or</p>

Existing Rule	Proposed amendment	Revised Rule after amendments
<p>responsible Government officer under whose immediate order the service was done or the equivalent was given for which payment is demanded. The officer to whom such a claim is submitted, shall be responsible for Completing the necessary formalities and for making the payment with due expedition. The payment for the claim may be made by any recognised mode of payment, that is as far as possible by Payment advices including electronically signed payment advices or by a cheque or by bank draft, or by Cash or by postal money order at the request and expense of the payee concerned. The other relevant rules of this Section may also be observed for the purpose. A certificate to the effect that the payment has been made to the proper person and that a proper acknowledgement has been obtained and filed in his office may be sent to the Accounts Officer when the payment is made to a private party.</p> <p>Provided that all payments exceeding the limits, as specified from time to time, shall be through payment advices.</p>	<p>service was rendered or the goods were supplied for which payment is demanded. The officer to whom such a claim is submitted, shall be responsible for completing the necessary formalities and for making the payment with due expedition. The payment for the claim may be made by any authorised mode of payment;</p> <p>Provided that all payments exceeding the limits, as specified from time to time, shall be through payment advices.</p> <p>A proper acknowledgment or record of payment to the claimant shall be obtained from the claimant or directly from banks and kept in the authorised government office, Pay and Accounts office and with the Drawing and Disbursing Officer;</p> <p>In case of payment by direct credit into bank account of the claimant, the Drawing and Disbursing Officer will inform to individual claimant electronically the payment of claim intimating unique transaction reference number and obtain acknowledgement from him with the following disclaimer: -</p> <p>"Payment of Rs.in settlement of your claim no.date..... credited to your bank account vide TR No. dated.....Please check your account and acknowledge the receipt of payment or report</p>	<p><i>the goods were supplied for which payment is demanded. The officer to whom such a claim is submitted, shall be responsible for completing the necessary formalities and for making the payment with due expedition. The payment for the claim may be made by any authorised mode of payment;</i></p> <p><i>Provided that all payments exceeding the limits, as specified from time to time, shall be through payment advices.</i></p> <p><i>A proper acknowledgment or record of payment to the claimant shall be obtained from the claimant or directly from banks and kept in the authorised government office, Pay and Accounts office and with the Drawing and Disbursing Officer;</i></p> <p><i>In case of payment by direct credit into bank account of the claimant, the Drawing and Disbursing Officer shall inform to individual claimant electronically the payment of claim intimating unique transaction reference number and obtain acknowledgement from him with the following disclaimer: -</i></p> <p><i>"Payment of Rs.in settlement of your claim no.dated..... stands credited to your bank account vide Transaction Reference No.dated.....Please check your account and acknowledge the receipt of the payment or report discrepancy, if any, within 48 hours."</i></p> <p><i>Note:- (1) The Government will</i></p>

Existing Rule	Proposed amendment	Revised Rule after amendments
	<p>discrepancy, if any, within 48 hours”.</p> <p>Note: - (1) The Government will provide online facility to the claimant for submitting acknowledgement;</p> <p>(2) If the claimant does not acknowledge the receipt of payment within 48 hours, an unsigned acknowledgement will be generated by the system.</p>	<p><i>provide facility to the claimant for submitting acknowledgement electronically.</i></p> <p><i>(2) If the claimant does not acknowledge the receipt of payment within 48 hours, an unsigned acknowledgement will be generated by the system.</i></p>
<p>Rule 33. Preparation of Bills</p> <p>(i) Printed forms of bills as prescribed under these rules or other departmental regulations should, as far as possible, be used. Bill for all debt-head items should be drawn in separate forms printed in red ink on white paper.</p> <p>(iii) All bills must be filled in and signed in ink; entries and signature with ball point pens are also permissible provided the same are clear and legible. The amount of each bill should, as far as whole rupees are concerned be written in words as well as in figures. The fraction of a rupee may, however, be written in figures after the words stating the number of rupees, but in the event of there being no fraction of a rupee, the word 'only' must be inserted after the number of whole rupees and care should be taken to leave no space for interpolation as in the following examples 'Rupees</p>	<p>Sub-rules (i), (iii), (iv) and (xa) shall be substituted as below:-</p> <p>(i) A bill shall be prepared in the form as prescribed under these rules or other departmental regulations;</p> <p>(iii) All bills must be filled in and signed in ink or digitally/ signed; entries and signature with ball point pens are also permissible provided the same are clear and legible. The amount of each bill should be in whole rupees and written in figures as well as words. The word 'only' must be inserted after the number of whole rupees and care should be taken to leave no space for interpolation as in the following examples 'Rupees twenty-six only'.</p>	<p>Rule 33. Preparation of Bills,-</p> <p><i>(i) A bill shall be prepared in the form as prescribed under these rules or other departmental regulations;</i></p> <p><i>(iii) All bills must be filled in and signed in ink or digitally/ signed; entries and signature with ball point pens are also permissible provided the same are clear and legible. The amount of each bill should be in whole rupees and written in figures as well as words. The word 'only' must be inserted after the number of whole rupees and care should be taken to leave no space for interpolation as in the following examples 'Rupees twenty-six only'.</i></p>